

Meeting Agenda

Oak Point Parks and Recreation Commission

Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068

Monday, April 8, 2019-- 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present. (Maynard)
2. Pledge of Allegiance and Pledge to the Texas Flag. (Maynard)
3. Consider and act upon the minutes from the March 11, 2019 regular meeting of the Oak Point Park and Recreation Commission. (Ashley)
4. Discuss establishing a budget for Jake's Place Park and walking trails. (Ashley)
5. Authorize the City Manager to engage a surveyor to perform a topographic survey noting the park boundaries of Jake's Place Park. (Ashley)
6. Consider and act upon requesting a proposal from DCBA to design a walking trail from City Hall to the Yacht Club. (Ashley)
7. Discuss possible topics to include on agendas of future meetings and the date of the next Parks and Recreation Commission meeting. (Maynard)
8. Adjourn. (Maynard)

The Corporation may vote and/or act upon each of the items listed in this Agenda. Except for items in the Agenda designated as public hearing or otherwise designated for public input, there will be no public input during the course of this meeting without express authorization from the presiding officer. If during the course of the Corporation meeting, any discussion of any item on the agenda should be held in a closed meeting, the Corporation will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters (d) and (e).

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to the meeting. Please contact City Hall at (972) 294-2312 or FAX (972) 294-1619 for further information.

CERTIFICATION:

I do hereby certify that this Notice of public meeting was posted on the outside bulletin board at the Oak Point City Hall, a place convenient and readily accessible to the general public at all times, and said Notice was posted at 12:00 a.m./p.m. on the 4th day of April, 2019.

  
Joni Vaughn, City Secretary

This notice was removed at \_\_\_\_\_ a.m./p.m. on the \_\_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
Joni Vaughn, City Secretary



Meeting Minutes

Regular Meeting of the  
Oak Point Parks and Recreation Commission

Oak Point City Hall  
100 Naylor Road  
Oak Point, Texas 75068

Monday, March 11, 2019-- 6:00 P.M.



**1. Call to order, roll call, and announce a quorum is present.**

Chairperson Maynard called the meeting to order at 6:09 p.m. with the following roll call:

Leslie Maynard	Chairperson	Present
Lee Ann Keener	Vice Chairperson	Present
Marilyn Berry	Commissioner	Absent
Skip Cox	Commissioner	Present
Marcia Dickson	Alternate	Present

City staff present

Stephen Ashley	City Manager
Joni Vaughn	City Secretary

And with a quorum present the following items were addressed:

**2. Pledge of Allegiance and Pledge to the Texas Flag.**

Chairperson Maynard led the Pledge of Allegiance and Pledge to the Texas Flag.

Dave Rush gave an update on the boat dock. He showed a sample of new material for the deck and reported that an ADA/TAS specialist had been hired for the dock. We could have permitting by the end of the month.

Scott Dufford presented ideas for updating the park grounds.

**3. Consider and act upon the minutes from the December 3, 2018 regular meeting of the Oak Point Park and Recreation Commission.**

Commissioner Keener motioned to approve the minutes from the December 3, 2018 regular meeting of the Oak Point Park and Recreation Commission as presented; motion seconded by Commissioner Dickson.

**Motion passed with a vote of 4-0.**

**4. Consider and act upon a proposal from DCBA Landscape Architecture for landscape architectural design and consulting services.**

Dave Baldwin, with DCBA Landscape Architecture gave the history of his company and then presented his proposal to the Board and answered questions.

Commissioner Cox motioned to recommend authorizing the City Manager to enter into an agreement with DCBA Landscape Architecture for landscape architectural design and consulting services; motion seconded by Commissioner Dickson.

**Motion passed with a vote of 4-0.**

- 5. Discuss possible topics to include on agendas of future meetings and the date of the next Parks and Recreation Commission meeting.**

The Board requested a workshop meeting with DCBA and the citizens to discuss details of park design on Thursday, April 28<sup>th</sup> at 6:00 pm.

- 6. Adjourn.**

Vice Chairperson Keener motioned to adjourn; motion seconded by Commissioner Dickson.

**Motion passed with a vote of 4-0.**

**The meeting adjourned at 7:24 p.m.**

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Leslie Maynard, Chairperson

**ATTEST:**

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Joni Vaughn, City Secretary