

Meeting Minutes

Regular Meeting of the Oak Point Parks and
Recreation Commission

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Monday, May 8, 2023 – 6:00 P.M.



1. Call to order, roll call, and announce a quorum is present.

Chairperson Risher called the meeting to order at 6:03 p.m. with the following roll call:

Candy Risher	Chairperson	Present
Ryan McDow	Vice Chairperson	Present
Jeanine Hall	Commissioner	Present
Kathy Cox	Commissioner	Present
Julie Love	Commissioner	Absent
Elizabeth Savage	Alternate	Absent
Valerie Watson	Alternate	Present

City Staff present:

Stephen Ashley	City Manager
Emma Crotty	Support Services Coordinator

City Council present:

Scott Dufford	Deputy Mayor Pro Tem
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And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson Risher led the Pledge of Allegiance and Pledge to the Texas Flag.

3. Public Input.

No public input was received.

4. Consider and act upon the minutes from the April 10, 2023 regular meeting of the Oak Point Parks and Recreation Commission.

Commissioner Cox made a motion to approve the minutes; motion seconded by Vice Chairperson McDow.

Motion Passed 5-0

5. Share updates from the Support Services Coordinator pertaining to the Kevin Tam memorial bench, kiosk for the Boat Ramp, the TPWD Boating Access Grant, landscape architect services, and service requests received by the City.

City Staff Crotty shared her updates with the Commission and answered questions.

6. Discuss, consider, and act on acquiring trash cans for the Boat Ramp per USACE standards.

City Manager Ashley shared that the USACE noted the trash receptacles at the Boat Ramp property are not in compliance with their standards. Vice Chairperson McDow made a motion to authorize the purchase of two compliant trash cans not to exceed \$2,500; motion seconded by Alternate Watson.

Motion Passed 5-0

7. Consider and act on accepting quotes from CCA Landscape Architects for select projects at Jake's Place Park.

Following discussion from the last PARC meeting, City Staff Crotty acquired a new proposal from CCA Landscape Architects and shared it with the Commission. Vice Chairperson McDow made a motion to

accept the six listed services not to exceed the given price range on the proposal; motion seconded by Commissioner Hall.

Motion Passed 5-0

- 8. Discuss, consider, and act accepting a quote to contract for weekly maintenance at Jake's Place Park.** One quote from CleanGreen was presented to the Commission and discussed. The Commission requested that the quote be amended to include a more accurate quantity of mowing services for the remainder of the year and to clarify that field dragging and poison ivy treatment will be included. The Commission also requested that they receive more quotes before deciding. Vice Chairperson McDow made a motion to table the item to the next meeting and clarify the quote from CleanGreen; motion seconded by Commissioner Cox.

Motion Passed 5-0

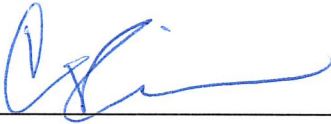
- 9. Consider and act on pursuing quotes for the removal of a dead tree at the Oak Point Boat Ramp.** Chairperson Risher shared that there is a dead tree near one of the parking areas at the Boat Ramp that poses a safety hazard. The Commission agreed that it should be sufficient to cut the tree down but not remove the stump. City Manager Ashley noted that the City's Public Works staff may be able to provide the service in-house. Vice Chairperson McDow made a motion to get quotes for both cutting down and/or entirely removing the tree; motion seconded by Commissioner Cox.

Motion Passed 5-0

10. Adjourn.

Vice Chairperson McDow made a motion to adjourn; motion seconded by Alternate Wilson.

Chairperson Risher adjourned the meeting at 6:33 PM.



Candy Risher, Chairperson

ATTEST:



Emma Crotty, PARC Secretary

