



Meeting Minutes

Oak Point Zoning Board of Adjustment Special Meeting

Oak Point City Hall

100 Naylor Road

Oak Point, Texas 75068

Wednesday, September 13, 2023

6:00 P.M.

1. Call to order and announce a quorum is present.

Chairperson Hankins called the meeting to order at 6:00 p.m. with the following roll call:

James Hankins	Chairperson	Present
Jerry Raye	Vice Chairperson	Present
Neil Collins	Board Member	Absent
Candace Williams	Board Member	Absent
Jeanine Hall	Board Member	Present
Michelle Macy	Alternate Board Member	Present
Matt Jones	Alternate Board Member	Present

City staff present:

Stephen Ashley	City Manager
Michael Coker	City Planner
Joni Vaughn	City Secretary

City Council present:

Dena Meek	Mayor
John Lusk	Mayor Pro Tem

2. Pledge of Allegiance and Pledge to the Texas Flag.

Chairperson James Hankins led the pledges.

3. Administer Oath of Office and Statement of Appointed/Elected Official to newly appointed or reappointed Zoning Board of Adjustment members.

City Secretary Vaughn administered the Statement and Oath of Office to Jeanine Hall.

4. Consider and act upon nominations and appointments of a chairperson and vice chairperson to the Zoning Board of Adjustment.

Board Member Hall made a motion to nominate James Hankins as Chairperson; motion seconded by Board Member Raye.

Board Member Hall made a motion to nominate Jerry Raye as Vice Chairperson; motion seconded by Board Member Hankins.

Motions Passed 5-0

5. Consider and act upon the minutes of the August 22, 2022 Zoning Board of Adjustment meeting.

Chairperson Hankins made a motion to approve the minutes of the August 22, 2022 Zoning Board of Adjustment meeting; motion seconded by Board Member Hall.

Motion Passed 5-0

6. Public Hearing to hear comments regarding a request for a Variance for the property 10004 Hideaway Lane due to the master bay window extension being approximately 4 inches over the required setback.

City Planner Coker explained the request for a variance and said Staff recommended approval.

James Rust, project manager for Highland Homes, explained the situation surrounding the need for the variance.

Chairperson Hankins opened the Public Hearing at 6:11 p.m.

Mayor Dena Meek, 560 Diamond Point, noted that this was the second time in a year that Highland Homes requested a variance for the setback being off. She asked that Highland Homes please be more careful with their construction.

Chairperson Hankins closed the Public Hearing at 6:13 p.m.

7. Consider and act on a request for a Variance for the property 10004 Hideaway Lane due to the master bay window extension being approximately 4 inches over the required setback.

Board Member Hall made a motion to approve a variance for the rear setback being at 19.78" due to the master suite bay window extension being approximately 4.2 inches over the required setback at 10004 Hideaway Lane; motion seconded by Vice Chairperson Raye.

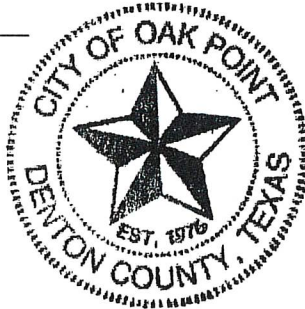
Motion Passed 5-0

8. Adjourn

Chairperson Hankins adjourned the meeting at 6:20 p.m.



James Hankins, Chairperson



ATTEST:



Joni Vaughn, City Secretary