

Meeting Minutes

Regular Meeting of the
Oak Point Economic Development Corporation

Oak Point City Hall
100 Naylor Road
Oak Point, Texas 75068

Tuesday, April 9, 2019 -- 6:15 P.M.



1. Call to order, roll call, and announce a quorum is present.

President Armstrong called the meeting to order at 6:17 p.m. with the following roll call:

Deborah Armstrong	President	Present
James Hankins	Vice President	Present
Dagny Boaz	Director	Present
Rennie Dickson	Director	Present
David Rush	Director	Present
Don Lindemann	Council Liaison	Present
Keith Palmer	Council Liaison	Present

City staff present:

Stephen Ashley	City Manager
Joni Vaughn	City Secretary

And with a quorum present the following items were addressed:

2. Pledge of Allegiance and Pledge to the Texas Flag

President Armstrong led the Pledge of Allegiance and the Pledge to the Texas Flag.

3. Discuss and act upon the minutes from the February 12, 2019 Regular Meeting of the Oak Point Economic Development Corporation

Vice President Hankins motioned to approve the minutes of the February 12, 2019 meeting with correction to the date; motion seconded by Director Boaz.

Motion passed 7-0

4. Discuss and act upon the financial report

City Manager Ashley gave the financial report. A break down of the advertising account was requested.

Motion to approve the financial report was made by Director Boaz and seconded by Director Rush.

Motion passed 7-0

5. Discuss authorized expenditures of MDD funds

City Manager Ashley gave a Power Point presentation to explain authorized use of Municipal Development Districts based on the Local Government Code Chapter 377 and then answered questions from the Board. There was some discussion about the MDD's purchase of the electronic sign at City Hall and a request from the EDC Board for it to be noted that the City would be responsible for the maintenance of the sign.

6. Overview of the OP Incentive Decision Guide

City Manager Ashley reviewed the current Oak Point Incentive Plan with the Board.

7. Overview of Chapter 380 of the Texas Local Government Code

City Manager Ashley reviewed Chapter 380 of the Local Government Code and noted that the City of Oak Point has not adopted a policy on 380 agreements.

8. Presentation of potential training opportunities

Director Dickson gave the Board a Power Point presentation regarding potential training opportunities for the Oak Point EDC. The Board requested Director Dickson bring back curriculum information from Greg Last.

9. Discuss Board recommendations for Website updates

President Armstrong discussed some ideas that she has for what the EDC's webpage should look like. Staff will contact CivicPlus to engage someone to implement the design and information that EDC is looking for.

10. Discuss Board recommendations for Trade Booth updates

President Armstrong suggested that Agenda Items 9 and 10 be carried over to the next meeting.

11. City Manager update on 7-Eleven and any other activity in commercial area

City Manager Ashley reported on 7-Eleven progress. He said that it may be 7-Eleven has an issue with getting sanitary sewer and they are looking at the option of a grinder pump. Standridge is working with a Montessori School, but nothing has been finalized yet.


Chairman Armstrong asked staff to investigate the cost of new, larger, way finding signs from Signs by Design. She would also like clarification regarding what expenses can be paid by the EDC. She asked for a policy for 380 agreements, and asked Staff to locate the Buxton Survey. Director Hankins will review the City's 7-Eleven documents.

Chairman Armstrong requested Agenda Items 8 be placed on the next agenda as well a work session for the website and the trade booth display.

12. Adjourn

Director Boaz made a motion to adjourn and Vice-President Hankins seconded the motion.

The EDC meeting adjourned at 8:35 p.m.


Deborah Armstrong, President

ATTEST:


Joni Vaughn, City Secretary

