

1.12 Notifications



City of Oak Point Department of Public Safety Fire Department

TITLE: Notifications

SECTION/TOPIC: General Administration

NUMBER: 1.12

ISSUE DATE: 01.21.2015

REVISED DATE: 09.03.2015 Content

APPROVED BY:

Michael Shackelford

Director DPS

These SOPs/SOGs are based on FEMA guidelines FA-197

1.0 PURPOSE

The purpose of this policy is to establish consistent guidelines for notification of OPDPS Command Staff and City of Oak Point Executive Staff. The intent of this guideline is to ensure that key staff members are made aware of incidents occurring within the City of Oak Point and surrounding response district. All firefighter are to follow the established chain of command.

2.0 SCOPE

This SOP/SOG pertains to all personnel in this organization.

3.0 POLICY/GUIDELINES & INFORMATION

POLICY

- a) The Director will be notified of any incident of consequence involving Oak Point DPS Fire Department members. This includes incidents occurring within and/or outside the fire district of the Department. These incidents would include but are not limited to:
1. Any major incident that creates a potential media event
 2. Any incident where a death has occurred
 3. Any incident involving a helicopter transport
 4. Any significant fire event
 5. Any incident involving mutual or automatic aid fire companies
 6. Any incident that the officer in charge feels that the Director should be aware of.

