



CODE VIOLATION EXTENSION REQUEST

The City of Oak Point desires that all property owners voluntarily maintain their property in a manner which ensures a safe and healthy environment for our community. This form is designed to allow persons to request additional time to correct a city ordinance violation. This form must be used if you are requesting an extension. You may submit it by email to dps@oakpointtexas.com, fax at (972) 294-1619, or in person at City Hall at 100 Naylor Road in Oak Point. The following information must be filled out completely for your request to be considered. **No verbal extensions will be recognized.**

Date of Request _____ Driver's License State and # _____

Name _____ Phone _____

Address _____

Email Address _____

Address of Property in Violation _____

Reason for Request: _____

Violation (please check all that apply)

- High Weeds and Grass Trash and Debris Junk Vehicle
- Other Describe: _____

By submitting this form you understand and agree that:

- You have requested an extension of the deadline to correct an ordinance violation for which you may be issued a citation.
- Only one (1) extension will be provided and for not more than seven (7) days.
- If you fail to correct the violation by the end of the extension period, the City may use all rights afforded to it by law to correct the violation including issuance of a citation and/or work being performed by the City to eliminate the violation and the expenses being billed to the property owner.

Signature

Date

Note: Submission of this form does not mean an extension will be granted. You will be notified by email of our decision within one (1) business day of its submission.